Knowsley Junior School

Website Privacy Policy



2026

Adopted & ratified by full governing body: June 2026

Next review due: June 2028

Dovestone
LEARNING PARTNERSHIP

Knowsley Junior School

Website Privacy Policy

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information. This policy has been updated to comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

We collect certain information or data about you when you use our website. This includes:

- Questions, queries or feedback you leave, including your IP address and browser version if you send a message via a form on our website.
- Your IP address from which you access our website, and details of which version of web browser and operating system you used.
- The date and time of your visit.
- The website address of the website from which you accessed our website.
- The approximate location (country) from which you viewed our website.

This helps us to:

- Improve our website by monitoring how you use it.
- Respond to any feedback or enquiries you send us, if you have asked us to.
- Maintain the security and performance of our website.

Unless you voluntarily submit personal information to us (for example, by sending us an e-mail or completing a contact form), we can't personally identify you using your data.

Our lawful basis for processing this information is our legitimate interest in maintaining the functionality and security of our website, and our public task of providing educational information and communication to our community.

Data Controller

Knowsley Junior School is the data controller for information collected through this website.

Our contact details are as follows:

Knowsley Junior School
Stoneleigh Road
Springhead
Oldham
OL4 4BH

Email: info@knowsleyjuniorschool.co.uk

Telephone: 0161 633 4433

Data Protection Officer (DPO):

Mr Shane Williams
Telephone: 0161 510 2999

Where your data is stored

- We store your data on secure servers in the UK.
- Your data can only be viewed by authorised school staff or our website provider, Schools-Online, who act as a data processor on our behalf.
- By submitting your personal data, you agree to this.

How long we keep your data

- We retain enquiry form submissions only for as long as necessary to respond and meet our administrative obligations, normally no longer than 12 months.

Keeping your data secure and disclosing your information

- Transmitting information over the Internet is generally not completely secure, and we can't guarantee the security of your data.
- Any data you transmit to us is at your own risk.
- We have procedures and security features in place to try and keep your data secure once we receive it.
- We won't share your information with any other organisations for marketing, market research or commercial purposes, and we don't pass on your details to other websites.
- We may pass on your personal information if we have a legal obligation to do so, or if we have to enforce or apply our terms of use and other agreements.

Cookies

- We do not use cookies that collect personal information. Data may be collected anonymously in aggregate only, which allows us to understand how the website is used, while allowing you to enjoy browsing our website.

Links to other websites

- Our website contains links to and from other websites. This privacy policy only applies to our website.

Following a link to another website

- If you go to another website from our website, including any websites that we link to, you should read the privacy policy on that website to find out what it does with your information.

Following a link to our website from another website

- If you come to our website from another website, we may receive information about you from the other website. You should read the privacy policy of the website you came from to find out more about this.

Children's data

- We do not knowingly collect personal data from pupils through our website. Any online forms are intended for use by parents, carers or adults contacting the school.

Your rights

Under UK GDPR, you have the right to:

- Request access to the information we hold about you.
- Request correction of any inaccurate or incomplete information.
- Request deletion of your personal data where appropriate.
- Object to or restrict processing in certain circumstances.
- Lodge a complaint with the Information Commissioner's Office (ICO) if you are unhappy with how your data has been handled.

More information about your rights can be found at https://www.ico.org.uk/

Policy amendments

We may update this privacy policy from time to time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

Data Protection Statement

The procedures and practice created by this policy have been reviewed in the light of our Data Protection Policy. All data will be handled in accordance with the school's Data Protection Policy.

What ?	Probable Content	Why ?	Who ?	Where ?	When ?
Photographs – all children have parental permission to be used on the school website	Photographs of Children	For website viewing – show visitors what we do as a school	Anybody who views the school website	School Website	Added to the website as and when required
Website contact form submissions	Names, email addresses, phone numbers, and messages from parents/carers or visitors	To respond to queries and provide school information	School office staff / relevant staff responding to enquiries	Secure servers in UK via Schools-Online	Retained up to 12 months or until query resolved
Website analytics (anonymous/aggregated)	IP addresses, browser type, pages visited, date and time of visit	To monitor and improve website usability and security	School staff or Schools-Online as processor	Secure servers in UK/EU	Aggregated data retained 12–24 months
Referrer data from external links	Website address users come from	Security monitoring, website traffic analysis	School staff or Schools-Online	Secure server logs	Aggregated/anonymised data retained 12–24 months

As such, our assessment is that this policy :

Has Few / No Data Compliance Requirements	Has A Moderate Level of Data Compliance Requirements	Has a High Level Of Data Compliance Requirements
	✓	